

MID-BUCKS (AYLESBURY) U3A

2019 Annual General Meeting

The Twenty-third Annual General Meeting of Mid-Bucks (Aylesbury) U3A

Thursday 16th May 2019

Commencing at 2pm

At Southcourt Community Centre, Prebendal Avenue, Aylesbury, HP21 8LF

AGENDA

1. Apologies for absence
2. Minutes of the Annual General Meeting held on Thursday 17th May 2018
3. Matters Arising
4. Chairman's Report
5. Treasurer's Report & Accounts for the period ended 31st March 2019
6. Election of Officers
7. Election of Committee Members
8. Appointment of an Examiner for the Accounts 2019/2020
9. Vote of thanks to retiring Committee members

MID-BUCKS (AYLESBURY) U3A

Minutes of the Twenty-second Annual General Meeting Held at Southcourt Community Centre, Prebendal Avenue, Aylesbury On Thursday, 17th May 2018

Present: Retiring Committee Members:
Simon Reeks, David Wilson, Wendy Aplin, Val Blackburn, Chris Blaik, Jane Elliston, Jan Paver,
Jasmine Reeks, Michael Walden and Jim Wilding,
Together with 95 out of 163 members and one visitor.

The Chairman welcomed all present, and proceeded to open the business of the Annual General Meeting.

1. **Apologies were received** from Christine Brooks, Linda Chalky, Mary & Brian Evered, Lena Heal, Pat Pickering and Geoff Short.
2. **Minutes of the Annual General Meeting held on Thursday, 18th May 2017**

The Minutes of the Twenty-first Annual General Meeting held 18th May 2017, which had been circulated at this meeting, were unanimously agreed to be a true record and signed by the Chairman.

Proposed Jasmine Reeks Seconded Gwyneth Wilding

3. **Matters arising from the Minutes** None were raised
4. **Chairman's Report**

The Chairman began by saying that he had been ably supported and directed by our excellent committee through his first year of office. In particular, he wished to thank his predecessor, Jim Wilding, for providing endless support and advice. It was a pleasure to be our Chairman as he believed that we were an excellent U3A. We have had a couple of challenges over the last year worthy of highlighting. Our August meeting had to be moved at very short notice from our normal hall to the Church of the Holy Spirit on Bedgrove following the announcement of a snap bye-election at Southcourt – many thanks to all that made this as painless an exercise as was possible. On another occasion, we had to contend with the non-arrival of an anticipated guest speaker – many thanks to Jim Wilding for stepping in to give us an excellent talk with absolutely no notice or chance for preparation.

Next he gave thanks to individual members of the committee. Our long serving Secretary Wendy Aplin had, as ever, diligently kept us on the straight and narrow despite the ever increasing demands from the Third Age Trust. Sadly, the coming year will be Wendy's final year as Secretary due to ill health. Although Dave Rogers has stepped in and provided invaluable help by taking minutes of the committee meetings, we do now need somebody to volunteer to become Secretary which would allow Wendy to pass on all her knowledge and then retire gracefully. David Wilson, our treasurer, has ensured that we remain in robust financial good health over the year, with thanks also going to Cyril Parsons for acting as our Independent Examiner. David, with his wife Rosemary, has been leader for one of our Local History Groups for a number of years but now feels it is time to pass over the reins – any volunteer would be gratefully welcomed. Our new Membership Secretary, Jasmine Reeks, carrying on the sound practices created by her predecessor Tony Ashpool, has ensured that visitors and new members have been warmly welcomed to our meetings by setting up a "buddy" system where they are paired with existing members to ease them into our U3A. Our Groups' Coordinator, Jan Paver, continues to help all our groups (as well as her own Pub Walks) providing advice and support. Jan has instigated two group meetings to encourage dissemination of information and interchange of ideas. The new Family History Group, lead by April Smart, now meets twice a month and welcomes new members. Our new Liaison Representative, Val Blackburn, continues to provide regular contact with neighbouring U3As to exchange experiences. This allows us to share groups where there is spare capacity, e.g. Ten Pin Bowling (with Aylesbury Vale) and Singing for Fun (with Aston Clinton). Our excellent website is run by our Webmaster Pat Pickering (with her husband's invaluable help and advice) and keeps current and prospective members fully up to date with our activities. Time constraints mean that Pat has decided to resign from the committee but will continue as Webmaster until a volunteer steps up to this exciting activity. The Trips Table is invariably one of the busiest at our regular meetings. Michael Walden, together with his excellent team, have given us some memorable trips but many more are to come. Michael has also been instrumental in preparations for our series of Christmas lunches at Aylesbury College. Chris Blaik has been our Members' Representative, ensuring that all members' views, ideas and suggestions have been followed up by the committee and has also been heavily involved with the Christmas lunches. Chris has, unfortunately, decided to step down from this role (due, again, to time constraints) but happily remain on the committee without portfolio. Jane Elliston, following on from Jackie Ainsworth as Speakers Organiser, has sourced and supported a wide

range of speakers on diverse subjects for which she is to be congratulated. She has already arranged the programme for the next year with full detail being due on the website and our new membership cards. Many thanks to her husband who kindly safety (PAT) tested our electrical equipment free of charge.

Finally, the Chairman emphasised that our U3A will only continue with the help and support of “the team” – those many people, not on the committee, that are fundamental to our continued existence. Dave Rogers produces our colourful and informative newsletter to very tight deadlines. Wendy Anson cares for the book table and husband Rupert looks after our laptop and other IT equipment that provides our pre-meeting entertainment. Alex Dunk leads her band of happy caterers. We must not forget all those people that put out and clear away tables, chairs and equipment at the start and end of our meetings and, in particular, all the group leaders and their helpers who are the lifeblood of our activity.

5. Treasurer’s Report

David Wilson’s certified accounts to the end of March 2018 together with the No 2 account had been circulated to all those at the meeting. The No 2 account had been closed on instructions from National Office with a transfer to U3A COIF savings account of £1509. Income was similar to last year with book sales and surplus on trips being transferred from No 2 account. Payments were also similar to last year with room-hire slightly higher due to the move to Bedgrove Church Hall costing more than our usual rent. A refund for the unavailability of the Community Centre will be received. When requested, no members raised any questions on this report before it was accepted.

Proposed Jim Wilding Seconded Jan Paver

6. Election of Officers and Committee

The Chairman invited Jim Wilding (Past Chairman) to take the Chair as there was no Vice-Chairman so that he (Simon Reeks) could be re-elected as Chairman for 2018/19.

Proposed Tony Ashpool Seconded John Clark

On returning to the Chair, the Chairman (Simon Reeks) asked the members to vote for the following appointments that had been circulated to those members present:

Position	Nomination	Proposed	Seconded
Treasurer	David Wilson	Wendy Aplin	Jim Wilding
Secretary	Wendy Aplin	Jan Paver	Jim Wilding
Membership Secretary	Jasmine Reeks	David Wilson	Jan Paver
Liaison Representative	Val Blackburn	Simon Reeks	Chris Blaik
Groups Co-ordinator	Jan Paver	Jim Wilding	Simon Reeks
Trips Organiser	Michael Walden	Jasmine Reeks	David Wilson
Committee Member	Chris Blaik	David Wilson	Jim Wilding
Accessibility Representative	Jim Wilding	Val Blackburn	Simon Reeks
Members’ Representative	Jim Wilding	Val Blackburn	Simon Reeks
Speakers Organiser	Jane Elliston	Jasmine Reeks	Simon Reeks

There are still vacancies for Vice-Chairman and another Committee Member.

All appointments were carried unanimously

7. Appointment of an Examiner for the Accounts 2018/2019

The Chairman stated that Cyril Parsons is prepared to act as our Examiner again next year and suggested that his election should be approved. This was carried unanimously.

Proposed Chris Blaik Seconded Julie Leach

8. Vote of Thanks

The Chairman then asked for a vote of thanks to be given to Pat Pickering (our Webmaster) who had decided to retire from the committee. The members present showed their appreciation and approval.

The meeting closed at 2.20 pm.

MID BUCKS (Aylesbury) U3A

Registered Charity No. 1070207

Receipts and Payments Account For the year ended 31st March 2019

	<u>2019</u>		<u>2018</u>	
	£	£	£	£
Balances brought forward				
Balance in Bank Current Account	1313		1016	
Balance in COIF Deposit account	<u>1541</u>	2854	<u>31</u>	1047
Receipts				
Subscriptions	2562		2605	
Deposit interest received	8		1	
Gift Aid	396		437	
Teas	346		341	
Book sales	88		22	
Diaries	85		82	
Income from trips	7382		0 *	
William Harding's Charity Grant towards coach costs	515		0	
Balance transferred from No. 2 Account	0		1509	
		<u>11382</u>		<u>4997</u>
		<u>14236</u>		<u>6044</u>
Payments				
Administration	346		307	
Speakers	839		774	
Room Hire	336		424	
Cost of Tea, coffee etc.	67		32	
Printing	156		696	
Cost of Trips	6919		40 *	
Website costs	187		175	
Diaries	88		90	
Copyright Licence	60		60	
Membership subscriptions to Third Age trust	606		592	
		<u>9604</u>		<u>3190</u>
Surplus for the year		<u><u>4632</u></u>		<u><u>2854</u></u>
Balances Carried Forward				
Balance in Bank Current account		3084		1313
Balance in COIF Deposit account		<u>1548</u>		<u>1541</u>
		<u><u>4632</u></u>		<u><u>2854</u></u>

* The 2018 comparison figures for trips income (zero) and costs (£40) arise because these items went out of the closed Number 2 (Social) account last year. The true comparison figures are income of £5278 and costs of £4962.

D J Wilson
Hon. Treasurer

Cyrie R Harrow

REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF
MID-BUCKS (AYLESBURY) U3A

I have examined the above accounts to the 31st March, 2019. My responsibilities are to:

- 1 Identify whether or not proper accounting records have been kept;
- 2 Check that the accounts agree with the book-keeping records;
- 3 Look for possible significant errors in the accounts; and
- 4 Check that the accounts have been properly prepared on the cash basis.

and where matters arise from this examination that give cause for concern to report it.

No matters have arisen during the course of my examination where I have to give an adverse report.

A handwritten signature in cursive script that reads "C R H Parsons". The signature is written in dark ink and is positioned above a short horizontal line.

C R H Parsons
Independent Examiner

MID-BUCKS (AYLESBURY) U3A

2019 Annual General Meeting

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Commencing at 2pm

At Southcourt Community Centre, Prebendal Avenue, Aylesbury, HP21 8LF

Nomination Form for Officers & Committee Members

Position	Person Nominated	Proposer	Seconder
CHAIRMAN	SIMON REEKS	APRIL SMART	DAVID MUMMERY
TREASURER	DAVID WILSON	APRIL SMART	SIMON REEKS
SECRETARY	DAVID MUMMERY	APRIL SMART	CHRIS BLAIK
GENERAL COMMITTEE	CHRIS BLAIK	DAVID WILSON	JIM WILDING
LIASION	VAL BLACKBURN	JASMINE REEKS	SIMON REEKS
SPEAKERS ORGANISER	JANE ELLISTON	MICHAEL WALDEN	SIMON REEKS
MEMBERSHIP SECRETARY	JASMINE REEKS	APRIL SMART	DAVID WILSON
WEBMASTER	APRIL SMART	JANE ELLISTON	JASMINE REEKS
TRIPS ORGANISER	MICHAEL WALDEN	CHRIS BLAIK	JIM WILDING
MEMBERS & ACCESSIBILITY REP	JIM WILDING	DAVID WILSON	JANE ELLISTON